



TEAM CHARTER

THE RESILIENCE FACTOR | SUPPLEMENTAL MATERIALS

TEAM NAME _____ DATE _____

INSTRUCTIONS

You wouldn't send off an individual contributor off without a job description, so why neglect to do the same for teams? Every team benefits from an articulated Team Charter. Use this template to clarify your team's work.

1. OUR TEAM'S PURPOSE

*Developed in Movement 2/Step 10 in **The Resilience Factor**.*

Our Team's Purpose:

TEAM CHARTER

THE RESILIENCE FACTOR | SUPPLEMENTAL MATERIALS

2. QUALIFICATIONS AND REQUIREMENTS FOR TEAM MEMBERS

Developed in Movement 3/Step 14.

Essential Skills We Need on Our Team.

Our team must always contain people (at least one person) who are able to:

Essential Perspectives That Must Be Considered by Our Team.

When we make decisions, we always need to consider these perspectives:

Qualifications to Serve on This Team:

When we look to replace or add new team members, we will look for people who:

Possess this kind of character:

Will jibe with our team because:

Commit to connecting with others by:

TEAM CHARTER

THE RESILIENCE FACTOR | SUPPLEMENTAL MATERIALS

3. TEAM VALUES

Developed in Movement 4/Step 18.

Communication Medium and Response Expectations:

Interaction Ground Rules:

Accountability Framework if/when Expectations Not Met:

4. TEAMMATE USER MANUALS

Developed in Movement 4/Step 19.

Include your Teammate User Manuals as an appendix to this Team Charter.

TEAM CHARTER

THE RESILIENCE FACTOR | SUPPLEMENTAL MATERIALS

5. TEAM MEETINGS

Developed in Movement 5/Step 22.

For each regularly recurring meeting of (a part of) your team, describe the team's purpose, the meeting schedule, and the required attendees.

Meeting #1: _____ Schedule: _____

Purpose:	Required Attendees:
----------	---------------------

Meeting #2: _____ Schedule: _____

Purpose:	Required Attendees:
----------	---------------------

Meeting #3: _____ Schedule: _____

Purpose:	Required Attendees:
----------	---------------------

Meeting #4: _____ Schedule: _____

Purpose:	Required Attendees:
----------	---------------------

TEAM CHARTER

THE RESILIENCE FACTOR | SUPPLEMENTAL MATERIALS

6. LEADERSHIP DEFINITION AND DESIRED LEADER ATTRIBUTES

Developed in Movement 6/Step 27.

Your team's definition of leadership:

Leaders in this organization and on this team will...

(BE - think character)

-
-
-
-
-

(DO - think skill and ability)

-
-
-
-
-

TEAM CHARTER

THE RESILIENCE FACTOR | SUPPLEMENTAL MATERIALS

7. TEAM GOALS

Developed in Movement 7/Step 31.

Goal #1:

Goal #2:

Goal #3:

